

PROCEDURES FOR TREE REMOVAL IN CHARBONNEAU

1. Request for tree removal received at CCC office from homeowner or association
2. Application form for tree removal given to applicant
3. Applicant sends completed form to appropriate homeowner association representative
4. Association representative reviews tree location and application
5. Association representative approves or denies request and submits form to CCC office
(written signature required)
6. CCC representative reviews application and approves or denies request
(written signature required)
7. Send copies of signed application forms to association and homeowner
8. Original application filed in CCC office